

**EMPIRE VILLAGE PLANNING COMMISSION  
PUBLIC HEARING AND REGULAR MEETING MINUTES  
TUESDAY, MARCH 1, 2022**

The Empire Village Planning Commission (PC) held a public hearing and regular meeting on Tuesday, March 1, 2022.

Schous opened the hearing on the Transportation Plan Update 2022 at 6:30 p.m. No public comment. Hearing adjourned.

ROLL CALL –Maggie Bacon, John Collins, Bob Chase, Peter Schous, John Lambkin, Chris Webb, Phil Deering, and planner Grobbel present.

**APPROVAL OF MINUTES – Motion by Chase, supported by Bacon to approve February 1, 2022 regular meeting minutes as presented. All in favor, MOTION PASSED.**

**TREASURER’S REPORT** – Webb summarized the activity for year ending 02/28/2022, closing out the year using approximately 58% of the budget. Village Council set the Planning Commission FY 2022-23 budget at \$16,700.

**ADDITIONS/CHANGES TO THE AGENDA** – Schous added Redevelopment Ready Communities (RRC) to old business.

**CONFLICT OF INTEREST** – None

**PUBLIC COMMENTS & CORRESPONDENCE** – None.

**ZONING ADMINISTRATOR’S REPORT** – Grobbel presented the ZA report for February 2022. He has approved 3 events: Michigan Outback Relay (July 17, 2022), Benzie County Community Band (August 10, 2022), Leelanau Farmers Market (June 11 through September 3, 2022). ZA Grobbel also submitted a finding of fact for parcel #041-824-037-20 set to have a ZBA meeting on 03/02/2022.

**UNFINISHED BUSINESS**

Transportation Plan Update 2022

Bacon summarized the changes to the illustrations that were made since the prior draft. **Motion by Bacon, supported by Lambkin to forward the Transportation Plan Update 2022 to Village Council for their comment and approval to release to proper agencies for notification and comment. All in favor, MOTION PASSED.**

Mass Gathering Ordinance No. 119

- Members discussed the pros/cons of having two mass gatherings events on the same day and how to regulate with language and standards.
- Page 2, Section 2.1, necessity of License (2<sup>nd</sup> sentence) needs clarification.
- Consensus to leave the event size threshold at three hundred fifty (350) people.
- Consensus to change application due date from 45 to ninety (90) days.

- ~~2.6 The Village Enforcement Management Officer will submit at minimum, a notice to the Leelanau County Emergency Management Coordinator informing him or her of the date(s) and the event.~~
- It was recommended that incompatible events and trigger(s) for each shall be listed in section 2.4.
- Possible ways to notify the Empire Township of an event were discussed.
- Consensus to change the application fee to \$1,500.
- Page 4, 3<sup>rd</sup> paragraph ~~and issue the mass gathering license,~~

ZA Grobbel will prepare a second draft prior to the next meeting.

#### Redevelopment Ready Communities

Schous gave the commission an update on the process as he is having a difficult time contacting our area representative. Schous has forwarded to MEDC the Village Council resolution. Bacon suggested talking to the Village of Honor as they have completed the training and certification. Members will continue reaching out to MEDC contacts.

NEW BUSINESS – None.

PUBLIC COMMENT – None.

COMMITTEE AND VILLAGE COUNCIL REPORTS – Bacon reported that the budget was passed in February, and that the Boundary Map and legal description has been prepared for the Shalda Park project by Gosling Czubak.

PUBLIC COMMENT – None.

#### PLANNING COMMISISON MEMBERS AND CHAIRPERSON COMMENTS –

Grobbel inquired if the Village has heard from EGLE regarding the Nonpoint Source grant.

ADJOURNMENT – There being no further business, Schous moved that the meeting be adjourned at 8:31 pm.

Respectfully submitted,

Alacia Acton  
Recording Secretary

*These minutes were approved at the April 5, 2022, Village of Empire Planning Commission regular meeting.*